

Harrison County Community Foundation

CODE OF ETHICS

Members of the Board of Directors, Committee Members, or staff of the Harrison County Community Foundation are committed to observing and promoting the highest standards of ethical conduct in the performance of our responsibilities. We pledge to accept this code as a minimum guideline for ethical conduct and will:

1. Faithfully abide by the Articles of Incorporation, Bylaws, mission and policies of the Harrison County Community Foundation.
2. Ensure that the Harrison County Community Foundation has an active governing body that is responsible for setting the mission and strategic direction of the Foundation and oversees the finances, operations, and policies of the Foundation.
3. Exercise reasonable care, good faith and due diligence in its affairs, and carefully prepare for, regularly attend, and actively participate in board meetings and committee assignments.
4. Maintain a professional level of courtesy, respect, and objectivity in all Foundation activities.
5. Not use the organization or my service on this board for my own personal gain or for that of my family or friends.
6. Refrain from actions and involvements that might adversely affect objectivity or that might embarrass the Foundation.
7. Fully disclose, at the earliest opportunity, information that may result in a perceived or actual conflict of interest and comply with conflict of interest policies and disclosures developed by the board.
8. Fully disclose, at the earliest opportunity, information that would have significance in board decision-making.
9. Respect the diversity of opinions as expressed or acted upon by the Foundation board and committees and formally register dissent as appropriate.
10. Maintain the confidential nature of board deliberations and avoid acting as spokesperson for the entire board unless specifically authorized to do so.
11. Keep all information relating to customers and clients of the Foundation confidential.
12. Serving the public interest shall guide all of the Foundation's work, and shall be the basis for board, committee members and staff decision-making at all levels of the organization.
13. Have read and agree to the terms and conditions of the Personnel Policy including the section titled *Foundation Equipment, E-mail and the Internet*.

Acknowledgement

I have read and agree to abide by the Code of Ethics set forth above.

Signature

Date

Adopted 100802
Amended 120103
Amended 130506
Amended 141103