

**Harrison County Community Foundation
Conflict of Interest Disclosure and Confidentially Statement**

During the time that I serve on the board of directors, as a Community Volunteer, or as an employee of the Harrison County Community Foundation, I realize that I will gain access to information that is considered to be confidential and/or proprietary. Such information may relate to donor financial information, submitted proposals, or decisions made with regard to the business of the Harrison County Community Foundation.

Since confidential and proprietary information can be crucial to the operation of the Foundation, and because the Foundation in some instances has the obligation to protect such information, I agree that I will not use, publish or disclose such information during or subsequent to my employment or participation on the board of directors, and that I will preserve the restricted nature of this information except to the extent that it becomes publicly available, or is otherwise lawfully obtained outside the scope of this agreement from third parties.

Additionally, as a member of the board of directors, community volunteers, or staff, I realize that I have an obligation to disclose and eliminate (when necessary) any potential or actual duality of interest or conflict of interest.

Below, I have listed all community organizations, nonprofit corporations or charitable programs that I or a member of my immediate family has a relationship with, that have sought or may in the future seek to do business with the foundation. The term “relationship” means any relation with a person or organization, whether employment (such as a volunteer assignment, part-time job or as a consultant or independent contractor) or fiduciary (such as a board member or officer). The term “immediate family” means spouse, parent, child or other individual living in the same household. The length of conflict of interest of outside board membership and contractual arrangement shall be a twelve (12) month look-back period.

I hereby certify that I have read, understand and agree to the foundation’s policies as described in this statement, with respect to confidential information and conflict of interest, and that the information given in this statement is complete and accurate to the best of my knowledge. I further agree that I will declare any changes in my external organization relationships and sign a new Disclosure as soon as possible.

Printed Name

Signature

Date